

## Performance Team Contract 2019-2020

Footloose Dance Studio Performance Team Philosophy:

We at Footloose Dance Studio are striving to grow our dancers into technically proficient and intelligent dancer artists. Through multiple performance and competition opportunities as a team, the students push each other and grow together, expediting the improvement process. We know Okinawa is a temporary home for students at our studio and we strive to offer a comprehensive program that will prepare our students for any opportunity they hope to pursue in their next studio location.

The purpose of this contract is to make sure all team members and their guardians are aware of the commitment/expectations that come along with being a member of the Footloose Dance Studio Performance Team and are highly aware of their responsibilities to this privilege. **This is a commitment and not a recreational program.** Please read this contract carefully.

**\*\*This contract period is from August 25, 2019- June 13, 2020. Any parents/dancers that are aware of conditions (PCS orders, possible PCS plans, training, travel, etc.) that will prevent them from signing/fulfilling this contract for this length of time should give the Footloose Staff notice on the day prior to auditions (Aug. 25, 2019). Advanced notification of vacation plans does not excuse the dancer from any missed rehearsals and performances.**

Members of the Performance Team are required to participate in the following classes (each class once a week):

Ballet (Members enrolled in Pre-Pointe are required to take two Ballet classes in addition to Pre-Pointe  
Contemporary  
Jazz  
2 Hip Hop Classes  
All Fundamentals Classes (Broadway, Repertoire, Jazz Funk)  
Technique & Flexibility

- ❖ Team Rehearsal (Team Members will wear all black to rehearsal. The exceptions to this are nude colored tights, nude colored sports bras, and proper footwear.) \*\*Performance Team members fall under the tuition rate of \$230.

All Performance Team members are required to adhere to the following absences policy:

- ❖ 5 unexcused class day absences are allowed per semester.
- ❖ No unexcused absences are allowed from any classes or rehearsals within 7 days of a competition/performance. An unexcused absence within that 7-day period will result in removal from that particular performance. Excused absences within that 7-day period will result in a decision that is at the discretion of the team directors.
- ❖ No unexcused absences allowed from any class the student is enrolled in or rehearsal 7 days prior to the Fall and Spring showcases. An absence within that 7-day period will result in removal from dances of classes missed.
- ❖ It is at the discretion of the Team Directors and management on final decisions pertaining to team members participating in performances.
- ❖ Any absence of a Performance Team member warrants notification to the instructor/director prior to the start of class. Please notify the studio via email/phone. Please refrain from personal Facebook notifications. Please refrain from personal Facebook messaging staff.

Excused absences will not be counted toward the overall absence count. Excused absences include:

1. Doctor's note with instructions to remain home.
2. Doctor's note indicating student was at doctor/hospital/appointment during missed class or rehearsal.
3. Death/life threatening emergency in the family. This includes Red Cross messages.
4. School function that counts as the student's grade. This does not include school functions that do not count as a grade. Please inform the studio of the times and dates of these type of functions as soon as possible. The studio must be notified of

this upon the student finding out, notifying the studio a few days prior will be considered an unexcused absence. Documentation must be provided such as a class syllabus or a teachers note.

5. Students that are not feeling well but do not have a doctor's note to excuse them from class are allowed to sit on the couch with a mask and observe class.

6. Students can be sent home at the teacher's discretion and requested by the studio management to seek a doctor's care if necessary. If the dancer sits out due to illness or injury for more than 2 days in a row, they must provide a doctor's note. If the dancer becomes injured at the studio and sits for the remainder of classes that day, this is counted as 1 day of sitting on the couch. Emotional days, minor stomach aches and headaches do not warrant time on the couch.

7. When dancers sit on the couch due to illness or injury they will be required to take notes to ensure they are focusing on class.

Notes taken while observing class will be shown to the class instructor when class is finished. The quality of the dancer's notes determines the dancer's participation.

8. If a dancer becomes injured they must seek medical care as soon as possible following the injury. This is to ensure the dancer is safe and able to continue dancing. If the dancer becomes injured at the studio in the evening, a doctor's appointment must be scheduled the following morning.

9. 3 class tardies equals 1 absence. The student is considered late if they are not on the floor at the time class is scheduled to begin.

10. An apology is required if the student is late to class, or any team function, even if the studio has been notified prior to the start.

It is required to participate in all of the competitions, showcases, festivals, performances, etc. that will be listed and updated on the Performance/Competition Team calendar at the beginning of the Performance Season (September 15, 2019). Some performances/competitions will come up at the last minute. It is very common for competitions to be announced with short notice or for the studio to be offered performances at the last minute. The policy for these type of performances/competitions is as follows:

- o If the competition/performance is announced with at least 7 days notice, it is required for the team member to participate. The only exception to this rule is during Winter Break (12/13/19- 01/01/20) & Spring Break (4/8-4/13, 2019) when the studio is closed.

- o If a team member misses a performance/competition for a reason that does not fall under the excused absence policy, it is at the discretion of Studio Management to decide if the team member will remain with the team for the rest of the season.

- o Many times we will email parents weeks in advance when we learn of a competition but have not yet secured a spot at the competition. This is considered advanced notification. Once we have secured the spot we will email parents and confirm that we will be attending.

- o FootLoose directors/management reserve the right to choose what solos/groups attend each competition/performance. Not every solo or group will perform at every competition/performance.

**Deposit-** A \$110 deposit is required of all team members for the Footloose Team season. This deposit will be refunded/returned to

the parent at the end of the season (June 13, 2020) once the students/parents have completed their Performance Team obligations.

If their accounts reflect a zero balance. There will be no refunds on deposits if a team member quits before the performance season

(June 13, 2020) is completed. We will make exceptions and return the deposit for the following reasons:

1. Quitting early due to a PCS
2. Sudden death or illness in the family
3. Injury/illness to dancer that demands dancer to remain at home for an extended period of time.

- ❖ This deposit is due \$110 by August 26, 2019.
- ❖ If the student misses a performance for any reason unless those stated above, 10% of their deposit will be deducted/subtracted from their balance.
- ❖ Many times we are required to pay a deposit for competitions prior to the competition. If the fee is paid, and your dancer does not attend the competition, the fee from the competition will be deducted from your deposit.

- ❖ If PCS'ing prior to June 13, 2020 Footloose Dance Studio needs to be notified of the team member's final date as soon as possible in order to make the necessary changes to rehearsals and team dances.
- ❖ Summer Session will begin exactly 1 week following the Spring 2019 Showcase. Summer Session is required, and is not included as part of the month of May's Tuition.
- ❖ May tuition will be due by May 7th, and will include the extra rehearsals, your dancer's classes up until recital. Summer Session will be a separate fee of the Performance Team Tuition of \$230. The Summer Session dates would be 5/21-6/11, 2020.

There are extra financial commitments that come along with Performance Team. Parents/guardians are responsible for all Performance Team fees including tuition, costumes, team uniforms, warm-ups, shoes and competition fees. The fees for competitions would be due the weekend of the competition at the latest to avoid a late fee. Competition fees are subject to the same late fee penalties as tuition. Competition fees vary from competition to competition.

The Team Package fee for the season is \$275 (USD only). Partial fee of \$150 is due no later than August 26, 2019, the balance of \$125 will be due no later than September 15th, 2019. The Team Package will include the following items:

- ❖ Costume with accessories & tights
- ❖ Team Warm ups – Jacket & Pants
- ❖ Team T-Shirt
- ❖ If your dancer is accepted in more than 1 team, there will be an additional costume fee of \$80.
- ❖ If your dancer is selected as an alternate, they will be responsible for all the fees stated above.

Each Team member is also responsible to have the following items for Dance/Performances:

- ❖ A black rolling carry-on size suitcase
- ❖ A dance bag for classes
- ❖ Required shoes for all genres the team member is enrolled in at the studio.
- ❖ New performance shoes for all the genres your student is performing in
- ❖ Required make-up (make-up style will be given to dancer by their team director) to take to all venues. Team members can not share borrow makeup.
- ❖ Tools for hair (bobby pins, hairspray, comb, etc.) to take to all venues
- ❖ Extra tights to take to every performance
- ❖ A towel for all performances
- ❖ Adidas slides- name written discreetly

Footloose Dance Studio is not responsible for feeding or obtaining water for performance team members during long rehearsal/class hours. Water is mandatory for all classes, performances, rehearsals, etc. If a dancer arrives without water or money to purchase water, a 100 yen fee will be added to the student's account balance to pay for a bottle of water from the studio. Snack breaks in between classes or rehearsals do not provide adequate time to leave the studio and return to eat. Please plan snacks/meals prior to arrival at the studio. Students are required to eat outside on the benches in front of the studio. **All team members need to bring water, a snack and appropriate currency (if their parent is not traveling with them) to every performance/competition.**

**\*\*There will be no video recording of Footloose teams performing at any festivals, shows, competitions, parades, etc. This includes parents, team members, guardians, siblings, grandparents, etc.** This is to prevent video of the Performance or Competition teams being posted on social media. The directors and executives at Footloose wish to market our teams with the best video footage, photos and information possible. There has been a great deal of video posted in the past that had poor quality, bad language, costume mishaps, bad angles, etc. The directors and executives will take great care to post video on a frequent basis of the Footloose teams on the Footloose website. When the videos are posted, you are welcome to share those videos via your social media accounts.

Being a member of the Footloose Dance Studio Performance Team is a privilege, not a guarantee or right. Performance Team is expected to apply the highest standards of behavior, responsibility, work ethic and maturity while participating in all aspects of training and performing with Footloose Dance Studio. The following behavior is expected of Performance Team members both in and outside the studio in order to maintain Footloose Dance Studio Performance Team status (students and parents much initial each):

- ❖ I will learn and retain choreography in all classes and rehearsals. \_\_\_\_\_

- ❖ I will apply corrections for all classes/dances in a timely manner. \_\_\_\_\_
  - ❖ I will accept criticism gracefully from teachers, judges and peers. \_\_\_\_\_
  - ❖ I will be respecting of oneself, my peers, instructors, and other teams at the studio, and at performances/competitions. \_\_\_\_\_
  - ❖ I will set the behavioral and effort standard inside the studio by being a positive role model to other students in the class. \_\_\_\_\_
  - ❖ I will have model behavior within all parameters of the Sun City Mall. \_\_\_\_\_
  - ❖ I will set an example of how American trained dancers behave at performances and competitions. \_\_\_\_\_
  - ❖ I will maintain a GPA of 2.5 (at minimum) to demonstrate ability to maintain academics as well as a rigorous dance schedule. \_\_\_\_\_
  - ❖ I will use any breaks in between classes wisely by spending my time on homework, reading, eating, stretching, going over choreography, etc. I will not waste this time gossiping, surfing the web on cell phones, roaming around the Mall area, etc. \_\_\_\_\_
  - ❖ I will adhere to dress code for all classes and arrive to rehearsals/classes ready for dance class. This includes having the correct shoes, dance attire, hair, notebook. \_\_\_\_\_
  - ❖ I will look presentable when arriving to class by having proper hygiene, clean dance attire, dance attire that is free of holes and excess wear such as tights, leos, leggings and shoes. \_\_\_\_\_
  - ❖ I will be responsible about my personal property/belongings by not leaving them behind at the studio or performance/competition venues. \_\_\_\_\_
  - ❖ I will work at home on choreography and skills that I am having trouble with or need to pay special attention to. \_\_\_\_\_
  - ❖ I will not record any video of team dances at rehearsals or performances. \_\_\_\_\_
  - ❖ I will help with the cleanup following competitions, performances, events, dress rehearsal and recital. \_\_\_\_\_
  - ❖ I will not Facebook friend, or interact with my instructors via Snapchat, Twitter or any other social media account other than Instagram. \_\_\_\_\_
  - ❖ I will not post video of myself in FootLoose Dance classes or other dancers in FootLoose Dance classes on social media unless permission is given by studio Management. \_\_\_\_\_
- Any violations of these behavior standards will be addressed in the following ways:

1. Brought to the attention of the student at the studio or performance site.
2. Brought to the attention of the parent in the form of an email or a meeting request.
3. Students showing up for a class or rehearsal without the proper dress code, shoes, notebook more than once, will not be allowed to participate which will result in a recorded absence.
4. Students will be given demerits according to the demerit system described below.

#### **\*\* Performance Team Demerit System\*\***

This system is designed to promote a higher sense of responsibility and accountability for our Performance Team Members. There will be a chart in the studio for all team members to keep a running tally of any demerits earned. Parents are welcome to come in and look at the chart at anytime to check on the status of their student.

Demerit Point Amounts:

- ❖ **5 demerits-** Arriving at a Performance/Competition without all costume/team wear pieces that were requested for said performance by the team directors. This includes hair accessories, paws, shoes, sports bra, tights, socks, etc. Having to call a parent to get them to bring an item to the location is not considered showing up prepared.
- ❖ **5 demerits-** Arriving to a meeting site or Performance/Competition site more than 5 minutes later than requested meeting time.
- ❖ **3 demerits-** Arriving at a Performance/Competition without makeup/hair completed. Lipstick is the only exception. If there is a special circumstance where we are asked to be there very early for stage-checks, etc. and we decide to apply makeup on site, we will inform you of this exception before that upcoming performance.
- ❖ **3 demerits-** Leaving personal belongings at a competition or performance site. This includes iPads, phones, jackets, shoes, costumes, costume pieces, make up, etc.
- ❖ **1 demerit-** Arriving late to any class the team member is currently enrolled in. The only exceptions are if prior arrangements/notifications have been made with Marisel or Team Directors and approved.

❖ **1 demerit-** Leaving important/valuable items behind at the studio after leaving class/rehearsal. This does not include little things like a pencil, hair tie, water bottle, etc. This includes valuable items like dance shoes, jackets, school backpacks, phones, costumes, costume pieces, electronics, etc.

Demerits will be recorded on a chart in studio and any team member reaching a total of **20** demerits will be pulled from an upcoming performance/competition. The performance the student will not be allowed to participate in will be at the discretion of the team directors/management.

A “Reward Bucks” system of currency will be offered to the team members to encourage good behavior, manners, etiquette and a high level of maturity in the studio and at performance sites. These Reward Bucks can be “redeemed” to subtract any demerits earned by that particular student. Reward Bucks will be given to students at random and at the discretion of the instructors, team directors and management.

Being a parent/guardian of a Footloose Dance Studio Performance Team member is an important role in a student’s success. It is vital that parents/guardians understand what is expected of them to grow their dancer as quickly and effectively as possible and to also be a positive addition to the Footloose Team family. Parents, please do your part in the following (parent much initial each):

- ❖ Promote good sportsmanship and positive attributes. \_\_\_\_\_
- ❖ Get your students to class on time, and in proper dress code with all of their dance shoes and items needed to be prepared for class or rehearsal. \_\_\_\_\_
- ❖ Call or email the studio prior to an absence. \_\_\_\_\_
- ❖ Footloose Dance Studio is always inquiring about performance opportunities. Please let us know of any vacations during the contract period so we can most effectively plan performances as they come up. \_\_\_\_\_
- ❖ Encourage your child to review choreography/individual goals and weaknesses at home and provide them with the tools the directors send via email to make their instruction effective. \_\_\_\_\_
- ❖ Check emails, Facebook page and the website often for updates and information. \_\_\_\_\_
- ❖ Schedule sit down appointments to check on progress or discuss any concerns concerning your student. \_\_\_\_\_
- ❖ Refrain from gossiping about other team members and their progress, placement or actions taken by studio staff concerning that student. \_\_\_\_\_
- ❖ Refrain from speaking negatively about other students or the studio to other parents associated with the studio.

\_\_\_\_\_

- ❖ Parents are not allowed in backstage areas, holding rooms, sides of performance floors, etc. unless it is requested by the Team Directors for that specific performance. \_\_\_\_\_

- ❖ Parents, siblings, family is not allowed to video at all performances. \_\_\_\_\_
- ❖ A parent or guardian must be at the venue where their dancer is performing at all times during performances and competitions. We will make exceptions for the following reasons.
  - ❖ Both parents have work commitments on performance day that cannot be missed such as duty. If this is the case, you must let FootLoose Management know at least 2 weeks in advance. \_\_\_\_\_
  - ❖ One parent has duty or is not on the island, and another family member is sick requiring care. If this is the case we must see a doctor’s note. \_\_\_\_\_
  - ❖ You may not leave once your dance has performed on performance day unless given the ok from a team director or FootLoose Management. \_\_\_\_\_
  - ❖ You must clean up whatever dressing area you use to change into your costume. The dressing area must be free of bobby pins, glitter, feathers etc. This includes recitals, competitions, and any other performance. \_\_\_\_\_
  - ❖ We represent American students in the Japanese community, and want to leave any areas we may use in a respectful manner. If a dancer leaves early without permission, that will be considered as an absence from the performance. \_\_\_\_\_
  - ❖ Parents will help with recital and dress rehearsal responsibilities. Prior to these days, a list will be sent out of tasks we need assistance with. Each parent will be tasked with helping out in one avenue or another on show day or dress rehearsal. This may be with setting up tents on dress rehearsal day, helping put up chairs on show day, helping clean up back stage on show day etc. \_\_\_\_\_

\*\*\*\*Any Footloose Team member or parent exhibiting negative behavior on a consistent basis which brings down team morale, standards and relationships within the Team family can result in the removal of the member from the Performance/Competition Team at anytime. This is at the discretion of the Footloose Team Directors and management.

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**The use of our studio’s Facebook page or customer contact list (either by phone, email, postal mail or for any type of communication) for the purpose of negative solicitation and/or defamation of character any staff member or any relation to the studio will not be tolerated. Such actions will result in immediate removal from the performance/competition program. In addition, we have the right to pursue civil legal actions for damages against the person/persons.** \_\_\_\_\_

**Social Media:** All dancers and parents must refrain from negative internet postings regarding any relation to the studio, its Staff members and students. Derogatory and/or demeaning comments or any social media site will not be tolerated, and will result in immediate removal from the performance/competition program and the studio in its entirety.

As guardians/instructors of your children for multiple hours a week, we at Footloose Dance Studio will strive to provide the highest quality of instruction here on Okinawa.

- ❖ Instructors/directors will address any issues and resolve them as quickly as possible.
- ❖ Instructors/directors will provide a positive and fruitful atmosphere for growing excellent dancers.
- ❖ Instructors will provide constructive criticism/helpful feedback to all Performance Team members and their parents.
- ❖ We, as Footloose Dance Studio staff, are committed to the growth of Performance Team members and hope to instill the same sense of responsibility and effort into our students in all aspects of their life.

**Photographic Release and Liability**

I agree that my child’s picture or likeness can be represented and published in any Footloose Dance Studio/Jam One Entertainment publication or media offered by Footloose Dance Studio. All pictures and videography of students in classes, competitions, at performances, or at any studio related event, may be used for marketing purposes. I hereby affirm that I am or the above person is in good physical condition and does not suffer from any disability that would prevent or limit participation in this dance program. In consideration of myself, my heirs and assigns, hereby release the Footloose Dance Studio, the owners, Dwight A. Hayden and Marisel Hayden, and family, the Footloose Dance Studio employees from any claims, demands and causes of action arising from my or the above person’s participation in any of the above stated programs, and I hereby release the Footloose Dance studio, the owners, and family, their family or employees from any liability now or in the future including but not limited to heart attacks, muscle strains, pulls, tears, broken bones, shin splints, heat prostration, knee, lower back, or foot injuries and any other illness, soreness or injury however caused occurring before, during or after participation in any other of the above stated business, or in any activity sponsored, represent, or organized by Footloose Dance Studio, the owners, and family, or employees, for any reason. By signing, I hereby affirm that I have read and fully understand and agree with the above waiver.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

I have read and understand all items in the Performance Team Contract. I hereby agree to all items, guidelines, rules and expectations covered in the Performance Team Contract.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

**2019-2020 FootLoose Performance/Competition Calendar Dates**

- ❖ September 14th “On The Yard” Alpha Kappa Alpha Sorority Inc. at Kubasaki High School from 1400-1800
- ❖ October 27th Style“ B”Tique Ginoza Village Rural Park)
- ❖ October TBA Dance Monsters
- ❖ Nov 16th and 17<sup>th</sup>- Ryukyu International Ballet Competition
- ❖ Nov 30th Okinawa City International Carnival Parade
- ❖ Dec 7th Tinsel Town ( Tentative)
- ❖ December 8th Royal Crown Yomitan Royal Hotel Zampa Misaki Precious Hall
- ❖ Dec TBA AFN Aafes Holiday Spirit Event (Tentative)-
- ❖ Dec TBA AFN Aafes Holiday Spirit Event (Tentative)